



ELECTIONS TO THE BOARD OF DIRECTORS

NOMINATION FORM & INFORMATION

NOMINATION (Proposer): _____

I, (Proposer's Full Name): _____

Membership Number: _____

hereby nominate (Nominee's Full Name):

Nominee's Membership No: _____

to stand for election to:

BOARD OF DIRECTORS

Signed (Proposer): _____

Date: _____

SECONDING NOMINATION (Secunder):

I, (Secunder's Full Name): _____

Membership Number: _____

hereby second the above nomination.

Signed (Secunder): _____

Date: _____

NOMINEE'S ACCEPTANCE

TO BE COMPLETED BY THE NOMINEE:

I, (Nominee's Full Name): _____

Membership Number: _____

Certify that I wish to stand for election to:

BOARD OF DIRECTORS

I also certify that I am eligible for nomination for election and I understand that my nomination will be subject to approval by the Nominating Committee. I agree that the credit union may carry out credit reference checks and permitted Disclosure and Barring Service (DBS) checks. I understand that my election is subject to my being accepted within the Prudential Regulation Authority's and the Financial Conduct Authority's Senior Management Regime and I agree that I will stand down from the post of Director if I do not meet the standard required by the regulators and this regime.

I understand that on election, I will meet all of the duties of the role and that I will be required to complete a Register of Interests Form and sign a Statement of Confidentiality.

Signed (Nominee): _____

Date: _____

(Please complete in block capitals)

Please return the completed form with a copy of your CV to:

The Nominating Committee
Leeds City Credit Union Ltd
Westminster Buildings
31 New York Street, Leeds LS2 7DT

NOMINATIONS FOR ELECTION

Members are invited to put themselves forward for election to the Board of Directors at the next Annual General Meeting.

To be eligible for election you must be:

- A full member aged 18 or over
- Nominated and seconded by full members of the credit union.

You must not be:

- An undischarged bankrupt
- An employee of the credit union
- Convicted on indictment of any offence involving fraud or dishonesty

Nominees must be “fit & proper” to become authorised and to meet the standards required by the Senior Managers Regime of the Prudential Regulation Authority and the Financial Conduct Authority. Nominees must agree, following a successful election, to stand down from the post of Director if it is deemed that they do not meet the standard required by this regime.

Nominations must be in writing on the attached form. Nominations must be submitted to the Nominating Committee at

least three days prior to the Annual General Meeting.

Nominations must be signed by a proposer and seconder, who must be full members of the credit union. The nominee must also sign to indicate their consent to the nomination.

The Nominee must include a CV with the nomination. This is to assist the Nominations Committee to assess the suitability of the candidate.

Candidates are likely to be suitable if they can demonstrate the ability to be a director of a financial institution, for example demonstrating seniority in their own field of endeavour. Skills that meet the skill needs of the Board may also be a factor taken into consideration.

The credit union may also carry out credit reference checks and permitted Disclosure and Barring service checks to confirm suitability.

INFORMATION FOR CANDIDATES

The duties of a Director include:

- To ensure that the credit union complies with the law and the registered Rules
- To establish the strategy of the credit union on behalf of its members
- To establish appropriate policies and systems of control to enable the safe and efficient operation of the credit union

- To maintain a working business plan to enable the development of the credit union
- To delegate to employees the authority to establish and perform the operational functions of the credit union
- To attend monthly meetings of the Board
- To attend meetings of any other committees to which they are allocated by the Board. Currently there is one committee:
 - Audit & Finance Committee

For further information about standing for election please contact the Chief Executive Officer on 0113 242 3343.